

Hot Lunch Board Meeting - 23NOV20

Call to order @ 13:10

Attended by: Ady Arbuckle, Jennifer Cerra, Lori Falk, Vania Lloyd, Val Ulliac, Katie Brown, Mandi Kozniuk, late arrival - Alison Usher @ 13:35

1) Christmas Gifts

a) Gift for custodial staff - Mrs. Gerimello (sp?)
\$25 Tim Hortons GC, \$75 Walmart

b) Kitchen Staff:
All 3 girls work a different amount of hours per week. We will base Christmas Gifts on hours worked per week.

Shauna - 10hrs/week

Denise - 15hrs/week

Alison - 40hrs/week

One week of pay as bonus/gift

Motion passed by Jennifer Cerra, 2nd by Lori Falk

2) New Program Protocols

Regardless of Covid, we will continue to use paper bags and labels for distribution of hot lunch

3) Strathcona County Food Bank Fundraiser in lieu of Giving Tree

Cinnamon Buns Fundraiser

Purchased each cinnamon bun for \$0.80, sold for \$2.50. We sold 297, therefore profit being approx. \$504.90 (not including cost of labour, etc.) exact profit TBD

Once we figure out the exact profit, we do a matching grant.

Motion passed by Mandi Kozniuk 2nd by Ady Arbuckle

4) Grade 6 Luncheon

Went well.

1st meal October was poutine

2nd meal November will be Crazy Bread and Costco pizza

-donated crazy bread but still need to pay staff*

3rd meal January will likely be poutine again

**Motion passed by Lori Falk 2nd by Mandi Kozniuk*

5) Staff catered events

October 9th, 2020 we catered a lunch

-soup, salad, buns \$8.50 a plate

Alison and Denise volunteered their time

Staff asked for a christmas dinner as well, we will charge \$12.50 a plate

-teachers will have to stay in their cohorts, so no staff lunch/party

6) Fundraisers

Little Ceasars Fundraiser

Event raised the most \$ yet, profit \$4966, donation \$155, total \$5121

-need to give an extra 3rd/4th place prize of \$25*

-booking another one, date TBD

**Motion passed by Jennifer Cerra, 2nd by Mandi Kozniuk*

7) Teacher requests

Grade 2 teachers requested worms and dirt for their students, and billed them \$20 each. Total paid \$60

Teachers requested cookies for kids to decorate, approached Helene, she will check if all teachers agree

-research for GF and nut free?

Hot Lunch wants to donate a mandarin orange and a candy cane to each student for christmas.

-find nut-free candy canes

Combined cost approx \$1000 for both?

Motion passed by Mandi Kozniuk, 2nd by Vania Lloyd

8) Treasurer Update

-Current account \$17600 (\$31600 minus \$14600 Pizza kit cheque not cashed)

- Paypal acct \$8320 transfer done end of month
- Approx \$26000
- audit completed and reviewed by Alison, Cori, Ady and Vania
- Cori and Ady will finish up for CRA
- Go Daddy, etc. now paid out
- \$25 HL credit to Vania, Cori, Alison for helping

9) Kitchen

- Wearing masks and reusable face shields
- currently using brown bags and labels to distribute, will continue to do so
 - less waste/mistakes
- spent \$163.63 on printer ink
- hood fan done and paid for
- freezer taken apart, not working
 - purchased a new chest freezer to stay in kitchen

Motion passed by Jennifer Cerra, 2nd by Mandi Kozniuk

10) Sponsor

- HL will sponsor Austin Kostiw with \$50 HL credit/month
 - Returned to school 16NOV20
 - mom had HL credit on her account, we will transfer funds to dads new account

Previous (eloquently written) minutes approval passed by Jennifer Cerra, 2nd by Ady Arbuckle

Meeting adjourned at @14:30