

## AES Lunchbox Board Meeting

02Sept21

Via Zoom, meeting ID 821 9872 5084

Called to order @ 1905

Attendance: Ady Arbuckle, Jennifer Cerra, Val Ulliac, Vania Lloyd, Cori Maron, Allison Usher, Shawna Horton, Denise Maat, Katie Brown, Carly Mariacci, Alissa Bets, Mandi Kozniuk  
Regrets: Lori Falk

1) 20Apr21 minutes passed

*Pass Mandi Kozniuk, 2nd Jennifer Cerra*

Welcome back to Carly

2) Open positions for board members, none filled at this time, will revisit at next meeting  
Shelley Christenson resigned as a member at large

*Pass Mandi Kozniuk, 2nd Ady Arbuckle*

3) Treasurer report

Cash Balance \$3005.49

Mature GIC \$5109.30 + \$55.23

Total \$8170.02

Reimbursements need to go to Go Daddy account, Hot Lunch.net account (at a later date)  
Starting balance of ~\$6000 credit to be pd out. Many grade 6 parents from last year, have asked parents to wait.

4) New Business

a) Operations

AES wants us to work the same as last year, with masks, gloves, face shields, bagging lunches. New this year is the allowance of volunteers to come in. Kitchen staff happy to have volunteers again. There will be a select few to start. Max 5 people a day (including kitchen staff). Monday  $\frac{2}{3}$  volunteers, 2 for the rest of the days of the week. There will be 2 lunch hours/day vs 3 last year. No extra children allowed to accompany volunteers.

Ady and or Jen will make volunteer lists

Credit of \$5/volunteer shift to be awarded to volunteers

*Pass Cori Maron, 2nd Mandi Kozniuk*

b) Costs

Groceries have gone up, packaging has gone up, therefore there will be a price increase on all items by at least \$0.25/item with the exception of milk, as this price was raised at the end of the

20/21 school year. Pricing will also go up for bananas and apples to help offset costs of the higher priced fruits offered on the menu.

*Pass Vania Lloyd, 2nd Cori Maron*

We will continue to supply the office with food. Examples include, apples, bananas, cheese sticks, granola bars. Oatmeal will continue to NOT be supplied.

We will supply the office with ~\$50 worth of food each month. Helene will be asked to remind teachers that this is available for kids who have forgotten their lunch, etc.

*Pass Val Ulliac, 2nd Cori Maron*

We will continue to offer kids in need a credit every month. We previously offered \$50/month however was raised to \$75/month for the 20/21 school year. We will wait for the school to approach us with families in need. All credits will be placed in the family's account monthly and any items ordered totalled over that amount will need to be paid for by the order close date. Any unpaid balance will result in items being removed to reduce the total owed to zero. Families in need will be sent rules.

Money was raised via parent donation last year to help support families in need. Should we have an add-on option every month for donations? Potentially a round up option? Ady will check on the limitations of our order site.

#### c) External Events

Kick off BBQ, Tuesday 14Sept21. 1700-1830

Hot Lunch will run it, not CPF

Cotton Candy, Hot dogs, etc. We will need volunteers to make the cotton candy that afternoon

Menu for the BBQ will go out with the 03Sept21 October menu

Order in days once a month, volunteers needed, however staff will kindly help us as well.

#### d) Cancellation Policy

A new policy will be put in place as there will be no "close contacts" or "quarantining". Credit will be issued for 10 days from notification of cancelling. No staff will be packing lunches to leave in the office for parents to pick up. Delivery of lunches may be allowed to siblings of student who is cancelling due to sickness.

*Pass Jennifer Cerra, 2nd Val Ulliac*

#### e) Fundraising

Little Caesars booked. Potentially booking Booster juice, Nitzas, ? Cobbs.

? 29Oct21 Little Caesars individual pizza as a Halloween treat or ? Frankenstein puddings

#### 5) Kitchen Update

No new business. Staff excited to be back!

Meeting adjourned @ 1944

